

Bullet pointed Summary of First Aid Policy 2023

- The purpose of this policy is to ensure that immediate treatment or care is available to a student, a member of staff or visitor suffering from an injury or illness until more advanced care is provided or the person recovers.
- GST uses the Risk Management approach to First Aid which is:
 - identifying hazards that could result in injury or illness
 - assessing the type, severity and likelihood of injuries and illness
 - providing the appropriate first aid equipment, facilities and training
 - reviewing first aid requirements on a regular basis or as circumstances change
- The Policy sets out the responsibilities of:
 - The GST Board
 - The Principal
 - The Work Health & Safety Committee
 - Designated First Aiders
 - Administrative Assistants
 - Classroom Staff
 - All Members of Staff
- First Aid kits provide basic equipment for attending to injuries including:
 - cuts, scratches, punctures, grazes and splinters
 - muscular sprains and strains
 - minor burns
 - major bleeding wounds
 - broken bones
 - eye injuries
 - shock
- First Aid kits are kept in:
 - Each classroom (each classroom also has 1 bumbag for Yard Duty and for use on walking excursions)
 - Gym
 - Pool
 - Each school bus
 - Staffroom