

Bullet Pointed Summary of Personal Car Support Policy

- Staff assist a student with the management of personal care routines in a way that maximises the student's safety, comfort, independence, dignity, privacy and learning and which also reflects the occupational health and safety standards of the school.
- Staff fulfil their duty of care to all students by assisting with infrequent and situational personal care needs
- Staff support students with long or short term personal care needs by preparing and implementing a suitable Personal Care Support Plan.
- Giant Steps Tasmania:
 - Aims to ensure, where possible, the continuity of staff involved in a student's personal care support.
 - Considers the student's age, gender and culture or religion when drawing up and implementing a Personal Care Support Plan.
 - Addresses the child by name and explains the support that is about to take place in an age appropriate way and using the most appropriate form of communication when implementing procedures that are part of her/ his Personal Care Support Plan.
 - Encourages the student to do as much as possible for her/himself.
 - Provides facilities that allow and maintain dignity and privacy.
 - Requires staff carrying out personal care support to report any possible causes of concern observed when carrying out support (e.g. marks on the body, strong urine smell) to their line manager.
- If a student needs assistance with personal care, in consultation with parents/ carers, a medical practitioner and/ or a suitably qualified Speech and Language Therapist and where possible the student a Personal Care Support Plan will be written and implemented where necessary. The documentation is completed either during a student's Admission process or during their Transition phase.
- If a student needs assistance with eating and/ or drinking, in consultation with parents/ carers, a medical practitioner and/ or a suitably qualified Speech and Language Therapist and where possible the student an Eating and Drinking Plan will be written and implemented where necessary. The documentation is completed either during a student's Admission process or during their Transition phase.